

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County  
Board of County Commissioners***

***Regular Meeting Agenda***  
300 Walnut Street, Suite 225  
Leavenworth, KS 66048  
September 13, 2023  
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.

Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.

- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
  - a) Approval of the minutes of the meeting of September 6, 2023
  - b) Approval of the minutes of the work session of September 6, 2023
  - c) Approval of the schedule for the week September 18, 2023

- d) Approval of the check register
- e) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

- a) Consider a motion to approve Community Corrections FY24 Adult carryover reimbursement budget.
- b) Consider a motion to approve Community Corrections FY24 Juvenile carryover reimbursement budget.
- c) Consider a motion to approve Resolution 2023-24, establishing a Leavenworth County Juvenile Corrections Advisory Board and repealing Resolution 1999-7.
- d) Consider a motion to accept 179<sup>th</sup> Street and Stillwell Road into the county road system.
- e) Consider a motion to accept the roadway excluding right of way vegetation and grading within Eagle Crossing subdivision including Talon Drive, 155<sup>th</sup> Terrace and 156<sup>th</sup> Street.
- f) Consider a motion to accept the bid by King's Construction for clean-up dirt work and seeding on 158<sup>th</sup> Street.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

## **WORK SESSION TO DISCUSS CHIP AND SEAL MAINTENANCE FOR 2024**

# **LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE**

**Monday, September 11, 2023**

**Tuesday, September 12, 2023**

**Wednesday, September 13, 2023**

9:00 a.m. Leavenworth County Commission meeting  
• Commission Meeting Room, 300 Walnut, Leavenworth KS

**Thursday, September 14, 2023**

12:00 p.m. LCDC meeting

**Friday, September 15, 2023**

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

\*\*\*\*\*September 6, 2023 \*\*\*\*\*

The Board of County Commissioners met in a regular session on Wednesday, September 6, 2023. Commissioner Kaaz, Commissioner Doug Smith, Commissioner Mike Smith, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; John Richmeier, Leavenworth Times

Residents: Louis Klemp

PUBLIC COMMENT:

There were no public comments.

ADMINISTRATIVE BUSINESS:

Mark Loughry spoke about a potential agreement with CoreCivic, Immigration, Customs Enforcement and Leavenworth County.

*A motion was made by Commissioner Stieben and seconded by Commissioner Doug Smith that Leavenworth County will not become involved in any contractual arrangement with ICE, Immigrant Naturalization Custom Service for the purpose of serving as a party to an agreement or be an intermediary to hold illegal immigrants or any immigrants for any purpose at this time and no additional staff time of county staff will be devoted to negotiating such an agreement.*

*Motion failed, 3-2 Commissioners Kaaz, Culbertson and Mike Smith voting nay.*

Commissioner Doug Smith inquired if anyone has changes to the letter by Representative Tim Johnson.

David Van Parys will incorporate changes to the letter.

Commissioner Doug Smith recognized Bill Noll for the grants received to replace two bridges.

*A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to accept the consent agenda for Wednesday, September 6, 2023 as presented.*

*Motion passed, 5-0.*

Commissioners Stieben and Culbertson participated in the Kansas Association of Counties legislation policy committee.

Commissioner Mike Smith attended the opening of the Veteran's Treatment Court.

Louis Klemp commented on non- agenda items.

*A motion was made by Commissioner Doug Smith and seconded by Commissioner Mike Smith to adjourn.*

*Motion passed, 5-0.*

The Board adjourned at 9:41 a.m.

\*\*\*\*\*September 6, 2023 \*\*\*\*\*

The Board of County Commissioners met in a work session on Wednesday, September 6, 2023. Commissioner Mike Smith, Commissioner Doug Smith, Commissioner Kaaz, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Misty Brown, Deputy County Counselor; Jamie VanHouten, Community Corrections Director

The Board held a work session to discuss the Juvenile Corrections Advisory Board framework.

Direction was to staff to draft a resolution with changes discussed.

The Board ended the work session at 9:53 a.m.

Draft

# LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

## Monday, September 18, 2023

## Tuesday, September 19, 2023

12:00 p.m.      LCPA meeting

## Wednesday, September 20, 2023

9:00 a.m.      Leavenworth County Commission meeting  
• Commission Meeting Room, 300 Walnut, Leavenworth KS

## Thursday, September 21, 2023

## Friday, September 22, 2023

9:00 a.m.      LCDC Golf Tournament  
• Trails West Golf Course, Ft. Leavenworth

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 09/01/2023 END DATE: 09/08/2023

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#					
2489	BEDNAR, ROBERT	HONORABLE ROBERT BEDNAR	336344	104616 AP	09/08/2023	3-001-5-19-252	DOMESTIC COURT PRO TEM		3,000.00
104	BOILER	OFFICE OF THE STATE FIRE MARSH	336345	104617 AP	09/08/2023	3-001-5-31-240	INSPECTION FEES COURTHOUSE KS4		30.00
283	BUSETTI ROBERT	ROBERT BUSETTI	336348	104620 AP	09/08/2023	3-001-5-07-219	DENTIST FOR INMATES		350.00
661	CDJ AUTOMOTIVE LLC	CDJ AUTOMOTIVE LLC	336349	104621 AP	09/08/2023	3-001-5-07-213	33256 VEH MAINT - BATTERY		120.00
24545	CDW GOVERN	CDW GOVERNMENT INC	336350	104622 AP	09/08/2023	3-001-5-05-301	3733122 DISPLAY OUNT		94.32
5447	CITY WIDE MAINTENANC	CITY WIDE MAINTENANCE	336351	104623 AP	09/08/2023	3-001-5-32-296	01001100496 JANITORIAL SVC JC		5,860.00
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	336352	104624 AP	09/08/2023	3-001-5-05-201	EMS MEDICAL DIRECTOR FEE		1,250.00
546	CURTIS	CURTIS,STALEY,AND ASSOCIATES	336353	104625 AP	09/08/2023	3-001-5-07-219	SHERIFF MENTAL HEALTH SVC FOR		3,000.00
21300	DIST CT EMPL REIMB	TOM WEISHAAR	336354	104626 AP	09/08/2023	3-001-5-19-213	REIM MILEAGE TO 8/21/23		145.41
3998	DREXEL TEC	DREXEL TECHNOLOGIES INC	336355	104627 AP	09/08/2023	3-001-5-31-298	28984 PARKING LOT PLANS POSTED		40.25
3998	DREXEL TEC	DREXEL TECHNOLOGIES INC	336355	104627 AP	09/08/2023	3-001-5-33-209	28984 PARKING LOT PLANS POSTED		53.00
							*** VENDOR	3998 TOTAL	93.25
891	EM SPECIALSTS PA	EM SPECIALISTS PA	336356	104628 AP	09/08/2023	3-001-5-14-312	SEXUAL ASSAULT EVIDENCE COLLEC		725.00
86	EVERGY	EVERGY KANSAS CENTRAL INC	336330	104611 AP	09/05/2023	3-001-5-05-215	ELEC SVC 711 MARSHALL		10,895.08
86	EVERGY	EVERGY KANSAS CENTRAL INC	336330	104611 AP	09/05/2023	3-001-5-05-215	ELEC SVC EMS 9103		560.72
86	EVERGY	EVERGY KANSAS CENTRAL INC	336357	104629 AP	09/08/2023	3-001-5-32-392	ELEC SVC KPL BLDG		30.65
							*** VENDOR	86 TOTAL	11,486.45
3550	FISHER,PATTERSON	FISHER,PATTERSON,SAYLER & SMIT	336358	104630 AP	09/08/2023	3-001-5-01-230	337-38184-ADH LITIGATION		454.50
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		63.99
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		48.14
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		144.42
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		188.25
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		40.00
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		452.20
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		55.30
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		172.15
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		133.65
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		14.88
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		23.51
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		215.66
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		63.99
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		65.44
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		196.32
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		484.76
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		63.99
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		1,186.13
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		1,274.56
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		163.05
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		446.53
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		160.65
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		80.33
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		235.83
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		28.00
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		9.73
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		74.40
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		57.40
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		93.19
971	GALLS	GALLS	336360	104632 AP	09/08/2023	3-001-5-07-350	5289255 LVSO UNIFORMS		14.88
							*** VENDOR	971 TOTAL	6,251.33
565	KA-COMM INC	KA-COMM INC	336363	104635 AP	09/08/2023	3-001-5-07-213	PARTS FOR RADIO INSTALLS 10 PA		231.99
6636	KANSAS GAS	KANSAS GAS SERVICE	336331	104612 AP	09/05/2023	3-001-5-05-215	510263944 1556921 09 GAS SERVI		49.15
6636	KANSAS GAS	KANSAS GAS SERVICE	336331	104612 AP	09/05/2023	3-001-5-05-215	512142220 2006970 09 GAS SERVI		94.13

START DATE: 09/01/2023 END DATE: 09/08/2023

TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#						
6636	KANSAS GAS	KANSAS GAS SERVICE	336364	104636 AP	09/08/2023	3-001-5-14-220	510614745 1631910 36 GAS TRANS	46.61		
							*** VENDOR		6636 TOTAL	189.89
2518	KANSAS INK AND THREA	KANSAS INK & THREAD LLC	336365	104637 AP	09/08/2023	3-001-5-21-300	HEALTH DEPT EMBROIDERY SVC	1,090.00		
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	336366	104638 AP	09/08/2023	3-001-5-31-290	08-LVPWD01 LOCATES	3.60		
19903	LANGUAGE L	LANGUAGE LINE SERVICES INC	336368	104640 AP	09/08/2023	3-001-5-19-221	9020533027 DIST CT INTERPRETER	60.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-001-5-19-301	CREDIT MEMO FOR TONERS	665.20-		
537	LEAV TIMES	CHERRYROAD MEDIA INC	336370	104642 AP	09/08/2023	3-001-5-03-218	21275 PUB - DEL PERSONAL PROP	3,384.18		
5749	LOZENSKI MECHANICAL	LOZENSKI MECHANICAL INSULATION	336372	104644 AP	09/08/2023	3-001-5-33-209	COA - ABATE WET MOLDY INSULATI	4,900.00		
5749	LOZENSKI MECHANICAL	LOZENSKI MECHANICAL INSULATION	336372	104644 AP	09/08/2023	3-001-5-33-209	COA - ABATE WET MOLDY INSULATI	2,868.00		
5749	LOZENSKI MECHANICAL	LOZENSKI MECHANICAL INSULATION	336372	104644 AP	09/08/2023	3-001-5-33-209	COA - ABATE WET MOLDY INSULATI	4,900.00		
5749	LOZENSKI MECHANICAL	LOZENSKI MECHANICAL INSULATION	336372	104644 AP	09/08/2023	3-001-5-33-209	COA - ABATE WET MOLDY INSULATI	1,861.00		
							*** VENDOR		5749 TOTAL	14,529.00
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	336373	104645 AP	09/08/2023	3-001-5-02-213	OPL303_K COPIES - GENERAL,CLER	42.90		
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	336373	104645 AP	09/08/2023	3-001-5-02-304	OPL303_K COPIES - GENERAL,CLER	14.40		
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	336373	104645 AP	09/08/2023	3-001-5-49-341	OPL303_K COPIES - GENERAL,CLER	20.17		
							*** VENDOR		2059 TOTAL	77.47
2666	MISC REIMBURSEMENTS	ROBERT WEBER	336374	104646 AP	09/08/2023	3-001-5-41-211	PER DIEM POWER BI CLASS - WICH	78.00		
2666	MISC REIMBURSEMENTS	ROBERT WEBER	336374	104646 AP	09/08/2023	3-001-5-41-211	PER DIEM POWER BI CLASS - WICH	30.00		
							*** VENDOR		2666 TOTAL	108.00
4583	MURRFIELD	MURRFIELD FARM SUPPLY	336375	104647 AP	09/08/2023	3-001-5-53-305	1252 CHEMICALS PER BID	30,043.44		
892	N KANSAS CITY HOSPIT	N KANSAS CITY HOSPITAL	336376	104648 AP	09/08/2023	3-001-5-14-321	SEXUAL ASSAULT EVIDENCE COLLEC	621.00		
3	OTHER COUNTY OFFICE	DOUGLAS COUNTY ASSESSOR'S OFFI	336377	104649 AP	09/08/2023	3-001-5-41-202	IAAO 101 REGISTRATION X3	500.00		
3	OTHER COUNTY OFFICE	DOUGLAS COUNTY ASSESSOR'S OFFI	336377	104649 AP	09/08/2023	3-001-5-41-202	IAAO 101 REGISTRATION X3	500.00		
3	OTHER COUNTY OFFICE	DOUGLAS COUNTY ASSESSOR'S OFFI	336377	104649 AP	09/08/2023	3-001-5-41-202	IAAO 101 REGISTRATION X3	500.00		
							*** VENDOR		3 TOTAL	1,500.00
1280	POSTMASTER	U S POSTMASTER	336380	104652 AP	09/08/2023	3-001-5-14-302	PD95025-000 COST CTR 19-5038-0	1,000.00		
652	REARDON KE	KEVIN E REARDON	336381	104653 AP	09/08/2023	3-001-5-09-231	COURT APOINTEED ATTORNEY	427.50		
652	REARDON KE	KEVIN E REARDON	336381	104653 AP	09/08/2023	3-001-5-09-231	COURT APOINTEED ATTORNEY	120.00		
							*** VENDOR		652 TOTAL	547.50
1888	RIOUX,BENJAMIN JAMES	BENJAMIN JAMES RIOUX	336382	104654 AP	09/08/2023	3-001-5-09-231	COURT APOINTEED ATTORNEY	1,852.71		
4445	T MOBILE	T-MOBILE USA, INC	336332	104613 AP	09/05/2023	3-001-5-05-210	EMS WIRELESS SERVICE	446.55		
56	TONGANOXIE MIRROR	THE TONGANOXIE MIRROR	336385	104657 AP	09/08/2023	3-001-5-49-341	PUB - USD 464 ELECTIONS	77.14		
2	WATER DEPT	WATER DEPT	336386	104658 AP	09/08/2023	3-001-5-05-215	WATER SVC EMS 9101	91.11		
2	WATER DEPT	WATER DEPT	336386	104658 AP	09/08/2023	3-001-5-05-215	WATER SVC EMS ADMIN	55.95		
							*** VENDOR		2 TOTAL	147.06
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-11-253	CO ATTORNEY FUEL TO 8.23	75.06		
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-14-331	EMS FUEL TO 8.23	10,812.78		
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-14-332	SHERIFF FUEL TO 8.23	7,678.75		
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-14-334	APPRAISR FUEL TO 8.23	531.27		
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-14-335	PLANNING FUEL TO 8.23	132.48		
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-14-901	0496-00-668063-1 WEX REBATE &	149.16-		
276	WEX	WEX BANK	336333	70	09/05/2023	3-001-5-14-901	0496-00-668063-1 WEX REBATE &	109.33-		
							*** VENDOR		276 TOTAL	18,971.85
2007	WIRENUTS	WIRENUTS	336387	104659 AP	09/08/2023	3-001-5-33-209	CUSHING BLDG INSTALL 6 NETWORK	3,767.00		
							TOTAL FUND 001			110,843.44
20588	ADVANTAGE	ADVANTAGE PRINTING	336342	104614 AP	09/08/2023	3-108-5-00-301	HEALTH DEPT ACCT 840 - RX PADS	56.00		
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	336352	104624 AP	09/08/2023	3-108-5-00-280	HEALTH DEPT SEPTEMBER 2023	1,200.00		
22543	COMPLETE FAMILY CARE	COMPLETE FAMILY CARE	336352	104624 AP	09/08/2023	3-108-5-00-280	HEALTH DEPT SEPTEMBER 2023	300.00		
							*** VENDOR		22543 TOTAL	1,500.00
2059	MIDWEST OFFICE TECH	MIDWEST OFFICE TECHNOLOGY INC	336373	104645 AP	09/08/2023	3-108-5-00-301	OPK598_K PRINTER METER (HEALTH	75.01		
2	WATER DEPT	WATER DEPT	336386	104658 AP	09/08/2023	3-108-5-00-219	HEALTH DEPT/WIC WATER SVC	41.96		

warrants by vendor



TYPES OF CHECKS SELECTED: \* ALL TYPES

			P.O.NUMBER	CHECK#						
2	WATER DEPT	WATER DEPT	336386	104658 AP	09/08/2023	3-108-5-00-606	HEALTH DEPT/WIC WATER SVC		13.99	
							*** VENDOR	2 TOTAL		55.95
276	WEX	WEX BANK	336333	70	09/05/2023	3-108-5-00-304	HEALTH,TPT FUEL TO 8.23		41.55	
276	WEX	WEX BANK	336333	70	09/05/2023	3-108-5-00-304	HEALTH,TPT FUEL TO 8.23		26.50	
276	WEX	WEX BANK	336333	70	09/05/2023	3-108-5-00-610	HEALTH,TPT FUEL TO 8.23		7.50	
							*** VENDOR	276 TOTAL		75.55
							TOTAL FUND 108			1,762.51
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276	WEX	WEX BANK	336333	70	09/05/2023	3-126-5-00-221	ADT COMM CORR FUEL TO 8.23		17.36	
							TOTAL FUND 126			17.36
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86	EVERGY	EVERGY KANSAS CENTRAL INC	336330	104611 AP	09/05/2023	3-133-5-00-251	9-1 ELEC SVC NORTH END SALT DO		26.03	
276	WEX	WEX BANK	336333	70	09/05/2023	3-133-5-00-304	9-3 SURVEY TRUCK FUEL TO 8.23		131.49	
							TOTAL FUND 133			157.52
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276	WEX	WEX BANK	336333	70	09/05/2023	3-136-5-00-204	JUV COMM CORR FUEL TO 8.23		21.25	
276	WEX	WEX BANK	336333	70	09/05/2023	3-136-5-00-221	JUV COMM CORR FUEL TO 8.23		21.25	
							*** VENDOR	276 TOTAL		42.50
							TOTAL FUND 136			42.50
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662	LOWEMONT VETERINARY	LOWEMONT VETERINARY SERVICES	336371	104643 AP	09/08/2023	3-144-5-00-2	VET VISIT		85.00	
							TOTAL FUND 144			85.00
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2621	CAFE	TERRY BOOKER	336329	104610 AP	09/05/2023	3-145-5-00-256	MEALS RESERVED 8/12 - 8/31		13,643.50	
2621	CAFE	TERRY BOOKER	336329	104610 AP	09/05/2023	3-145-5-00-256	MEALS RESERVED 8/12 - 8/31		10,991.50	
							*** VENDOR	2621 TOTAL		24,635.00
184	FLORENCE R	FLORENCE RIFORD SENIOR CTR	336359	104631 AP	09/08/2023	3-145-5-00-246	SEPTEMBER UTILITY STIPEND - TO		225.40	
184	FLORENCE R	FLORENCE RIFORD SENIOR CTR	336359	104631 AP	09/08/2023	3-145-5-05-202	SEPTEMBER UTILITY STIPEND - TO		83.72	
184	FLORENCE R	FLORENCE RIFORD SENIOR CTR	336359	104631 AP	09/08/2023	3-145-5-07-202	SEPTEMBER UTILITY STIPEND - TO		12.88	
							*** VENDOR	184 TOTAL		322.00
89	HICKORY VILAS	HICKORY VILLAS, LLC	336361	104633 AP	09/08/2023	3-145-5-00-246	SEPTEMBER UTILITY STIPEN BASEH		140.00	
89	HICKORY VILAS	HICKORY VILLAS, LLC	336361	104633 AP	09/08/2023	3-145-5-05-202	SEPTEMBER UTILITY STIPEN BASEH		52.00	
89	HICKORY VILAS	HICKORY VILLAS, LLC	336361	104633 AP	09/08/2023	3-145-5-07-202	SEPTEMBER UTILITY STIPEN BASEH		8.00	
							*** VENDOR	89 TOTAL		200.00
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-303	COA INK CARTRIDGES		354.56	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-345	C1 & C2 CONSUMABLES (MOW)		164.06	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-345	C1 & C2 CONSUMABLES (MOW)		397.74	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-345	C1 & C2 CONSUMABLES (MOW)		48.21	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-345	C1 & C2 CONSUMABLES (MOW)		116.90	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-345	C1 & C2 CONSUMABLES (MOW)		98.29	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-00-345	C1 & C2 CONSUMABLES (MOW)		238.31	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-05-301	C1 & C2 CONSUMABLES (MOW)		60.93	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-05-301	C1 & C2 CONSUMABLES (MOW)		17.91	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-05-301	C1 & C2 CONSUMABLES (MOW)		36.51	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-06-301	C1 & C2 CONSUMABLES (MOW)		90.40	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-06-301	C1 & C2 CONSUMABLES (MOW)		26.57	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-06-301	C1 & C2 CONSUMABLES (MOW)		54.16	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-06-321	C1 & C2 CONSUMABLES (MOW)		60.26	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-06-321	C1 & C2 CONSUMABLES (MOW)		17.71	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-06-321	C1 & C2 CONSUMABLES (MOW)		36.11	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-07-302	C1 & C2 CONSUMABLES (MOW)		9.37	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-07-302	C1 & C2 CONSUMABLES (MOW)		2.76	

TYPES OF CHECKS SELECTED: \* ALL TYPES

		P.O.NUMBER	CHECK#							
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-07-302	C1 & C2 CONSUMABLES (MOW)	5.62		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-07-321	C1 & C2 CONSUMABLES (MOW)	54.24		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-07-321	C1 & C2 CONSUMABLES (MOW)	15.94		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-145-5-07-321	C1 & C2 CONSUMABLES (MOW)	32.50		
								*** VENDOR	4755 TOTAL	1,939.06
276	WEX	WEX BANK	336333	70	09/05/2023	3-145-5-00-304	COA FUEL TO 8.23	5,674.27		
								TOTAL FUND 145		32,770.33
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750	KEPPLER, FRANCES	FRANCES KEPPLER	336367	104639 AP	09/08/2023	3-146-5-00-301	CTS:END OF MONTH LUNCHEON	300.00		
								TOTAL FUND 146		300.00
-----										
22605	HINCKLEY S	HINCKLEY SPRINGS	336362	104634 AP	09/08/2023	3-160-5-00-263	5869900 WATER DELIVERY - SOLID	127.90		
1123	POMPMIDWEST	POMP'S TIRE SERVICE INC	336379	104651 AP	09/08/2023	3-160-5-00-213	SOLID WASTE UNIT 628 FOAM FILL	4,638.30		
988	ROAD BUILD	ROAD BUILDERS	336383	104655 AP	09/08/2023	3-160-5-00-213	SOLID WASTE UNIT 135 - FIX WIR	1,765.17		
10703	TIRE TOWN	TIRE TOWN	336384	104656 AP	09/08/2023	3-160-5-00-207	SOLID WASTE - SCRAP TIRES	500.00		
								TOTAL FUND 160		7,031.37
-----										
748	HOLTON, KERRY	KERRY M HOLTON	336389	10232 AP	09/08/2023	3-172-5-00-301	ARPA214 3.1 CULVERT ST-56	2,548.41		
747	HOLTON,KEVIN	KEVIN T HOLTON	336390	10233 AP	09/08/2023	3-172-5-00-301	ARPA213 3.1 CULVERT ST-56	2,548.41		
749	HOLTON,TERRENCE	TERRENCE PATRICK HOLTON	336391	10234 AP	09/08/2023	3-172-5-00-301	ARPA215 3.1 CULVERT ST-56	2,548.42		
29034	MHS	MCAFEE HENDERSON SOLUTIONS	336392	10235 AP	09/08/2023	3-172-5-00-301	ARPA216 3.1 CULVERT PROJ TO 8/	6,930.84		
								TOTAL FUND 172		14,576.08
-----										
1737	AT&T-CAROL STREAM IL	AT&T	336343	104615 AP	09/08/2023	3-174-5-00-210	KDOT SITE BONNER	438.31		
2622	POLICE LEGAL SERVICE	POLICE LEGAL SCIENCE, INC	336378	104650 AP	09/08/2023	3-174-5-00-202	DISPATCH TRAINING SUB X14 (DIS	1,680.00		
								TOTAL FUND 174		2,118.31
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4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-197-5-00-201	ARM KITS FOR TASK CHAIRS CR3 (	1,449.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-197-5-00-201	TASK CHAIRS CR3 (X15)	3,525.00		
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	336369	104641 AP	09/08/2023	3-197-5-00-201	OFFICE CHAIRS X4	1,220.00		
								*** VENDOR	4755 TOTAL	6,194.00
								TOTAL FUND 197		6,194.00
-----										
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	336366	104638 AP	09/08/2023	3-210-5-00-2	08-LVPWD01 LOCATES	7.20		
								TOTAL FUND 210		7.20
-----										
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	336366	104638 AP	09/08/2023	3-212-5-00-2	08-LVPWD01 LOCATES	6.00		
								TOTAL FUND 212		6.00
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86	EVERGY	EVERGY KANSAS CENTRAL INC	336357	104629 AP	09/08/2023	3-218-5-00-2	ELEC SVC SEWER DIST 5	68.90		
								TOTAL FUND 218		68.90
-----										
2570	BOND ESCROW REFUND	DERIC HULETT	336346	104618 AP	09/08/2023	3-503-5-00-2	9-1 REF ENTRANCE PERMIT GEORGE	100.00		
2570	BOND ESCROW REFUND	BEN & LINDSEY SHEPLEY	336347	104619 AP	09/08/2023	3-503-5-00-2	9-2 REF ENTRANCE PERMIT 254TH	100.00		
								*** VENDOR	2570 TOTAL	200.00
								TOTAL FUND 503		200.00
								TOTAL ALL CHECKS		176,180.52

TYPES OF CHECKS SELECTED: \* ALL TYPES

FUND SUMMARY

001	GENERAL	110,843.44
108	COUNTY HEALTH	1,762.51
126	COMM CORR ADULT	17.36
133	ROAD & BRIDGE	157.52
136	COMM CORR JUVENILE	42.50
144	PALS (PETS AND LOVING SENIORS	85.00
145	COUNCIL ON AGING	32,770.33
146	COUNTY TREASURER SPECIAL	300.00
160	SOLID WASTE MANAGEMENT	7,031.37
172	AMERICAN RECOVERY PLAN	14,576.08
174	911	2,118.31
197	INK FEE FUND	6,194.00
210	SEWER DISTRICT 1: HIGH CREST	7.20
212	SEWER DISTRICT 2: TIMBERLAKES	6.00
218	SEWER DIST #5	68.90
503	ROAD & BRIDGE BOND ESCROW	200.00
	TOTAL ALL FUNDS	176,180.52

## Consent Agenda 9/16/2023

### Checks 9/1 - 9/8



**Leavenworth County  
Request for Board Action**

**Date:** September 13th, 2023  
**To:** Board of County Commissioners  
**From:** Community Corrections

**Department Head Approval:** Jamie VanHouten, Director

**Additional Reviews as needed:**

**Budget Review  Administrator Review  Legal Review**

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**Action Requested:** Approve Community Corrections FY24 Adult Carryover Reimbursement Budget.

**Recommendation:** Approve Community Corrections FY24 Adult Carryover Reimbursement Budget.

**Analysis:** Each July at the beginning of the state's fiscal year we are required to budget and report our carryover of reimbursements. Our adult carryover reimbursement for FY24 is \$28,399.15. We budget a majority of this for paying out leave in case of staff turnover.

**Alternatives:** N/A

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:** N/A

**Additional Attachments:** FY24 Carryover Reimbursement Budget Workbook

**FY24  
ADULT CARRYOVER REIMBURSEMENT PERSONNEL BUDGET NARRATIVE  
01JD Leavenworth County**

Reminder: To calculate salary to be paid for out-of-pocket reimbursements, enter the employee's TOTAL salary in column F (total salary) to get the % of total salary to be paid for out-of-pocket reimbursements. The subtotal will calculate the % of salary based on what is entered in Column F & G.

**CARRYOVER REIMBURSEMENT PERSONNEL SECTION**

1A ADMIN PERSONNEL

Name	FTE	New Staff	Salary Detail	Salary	Reimb percent	Salary Total
Unknown Staff	X		Payout departure of employment	8,000.00	100.00%	8,000.00
					100.00%	0.00
					100.00%	0.00
					100.00%	0.00
					100.00%	0.00
<b>TOTAL SALARY</b>						<b>8,000.00</b>

Name	Benefits Detail	Salary etc.	Reimb percent	Subtotal	Benefit Total
Unknown Staff		8,000.00	100.00%		819.00
	FICA Social Security	8,000.00	8.20%	372.00	
	FICA Medicare	8,000.00	1.45%	87.00	
	KPERRS (Retirement Benefits)	8,000.00	4.00%	240.00	
	State Unemployment	8,000.00	1.00%	80.00	
	State Workman's Comp	8,000.00	1.00%	80.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	8.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERRS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	8.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERRS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	8.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERRS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	8.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERRS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
<b>TOTAL BENEFITS</b>					<b>819.00</b>
<b>1A TOTAL ADMIN PERSONNEL:</b>					<b>6,819.00</b>

Salary figures will populate from above. Update the figures and % listed in red to get the share to be paid out of Reimb. Insurance and Longevity amounts are TOTAL amounts with % being the percentage to be paid out of Reimb.

Budgeting for any employee that may leave employment or retirement and payout of leave is required.

1B NON-ADMIN PERSONNEL

Name	FTE	New Staff	Salary Detail	Salary	Reimb percent	Salary Total
					100.00%	0.00
					100.00%	0.00
					100.00%	0.00
					100.00%	0.00
					100.00%	0.00
<b>TOTAL SALARY</b>						<b>0.00</b>

Name	Benefits Detail	Salary etc.	Reimb percent	Subtotal	Benefit Total
0		0.00	100.00%		0.00
	FICA Social Security	0.00	8.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERRS (Retirement Benefits)	0.00	9.88%	0.00	
	State Unemployment	0.00	0.00%	0.00	
	State Workman's Comp	0.00	0.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	8.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERRS (Retirement Benefits)	0.00	9.88%	0.00	
	State Unemployment	0.00	0.00%	0.00	
	State Workman's Comp	0.00	0.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 5 yrs)	0.00	100.00%	0.00	

(Please Specify)	0.00	100.00%	0.00	
0	0.00	100.00%		0.00
FICA Social Security	0.00	6.20%	0.00	
FICA Medicare	0.00	1.45%	0.00	
KPERS (Retirement Benefits)	0.00	4.00%	0.00	
State Unemployment	0.00	1.00%	0.00	
State Workman's Comp	0.00	1.00%	0.00	
Health Insurance	0.00	100.00%	0.00	
Life Insurance	0.00	100.00%	0.00	
Longevity	0.00	100.00%	0.00	
(Please Specify)	0.00	100.00%	0.00	
0	0.00	0.00%		0.00
FICA Social Security	0.00	6.20%	0.00	
FICA Medicare	0.00	1.45%	0.00	
KPERS (Retirement Benefits)	0.00	4.00%	0.00	
State Unemployment	0.00	1.00%	0.00	
State Workman's Comp	0.00	1.00%	0.00	
Health Insurance	0.00	100.00%	0.00	
Life Insurance	0.00	100.00%	0.00	
Longevity	0.00	100.00%	0.00	
(Please Specify)	0.00	100.00%	0.00	
0	0.00	100.00%		0.00
FICA Social Security	0.00	6.20%	0.00	
FICA Medicare	0.00	1.45%	0.00	
KPERS (Retirement Benefits)	0.00	4.00%	0.00	
State Unemployment	0.00	1.00%	0.00	
State Workman's Comp	0.00	1.00%	0.00	
Health Insurance	0.00	100.00%	0.00	
Life Insurance	0.00	100.00%	0.00	
Longevity	0.00	100.00%	0.00	
(Please Specify)	0.00	100.00%	0.00	

<b>TOTAL BENEFITS</b>				<b>0.00</b>
<b>1B TOTAL NON-ADMIN PERSONNEL</b>				<b>0.00</b>
<b>TOTAL AGENCY PERSONNEL CARRYOVER BUDGET</b>				<b>6,819.00</b>

**FY24**  
**ADULT CARRYOVER REIMBURSEMENT PERSONNEL BUDGET NARRATIVE**  
**01JD Leavenworth County**

Please attach a Budget Summary to this document

**AGENCY OPERATIONS SECTION**

2A TRAVEL CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Fuel/mileage	Field Visits, gas price increase	300.00	100.00%	300.00
Per Diem			100.00%	0.00
Vehicle Maintenance	Tires, oil change, repairs	2,000.00	100.00%	2,000.00
Vehicle Insurance			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2A TOTAL TRAVEL CATEGORY</b>				<b>2,300.00</b>

Travel Category Comments: Current rise in fuel prices we have budgeted for any additional costs for travel of vehicles. Maintenance for vehicles to include replacement of tires if needed, oil changes and any other repairs.

2B TRAINING CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Fuel/mileage			100.00%	0.00
Per Diem			100.00%	0.00
Registration			100.00%	0.00
K-Tag/Tolls			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2B TOTAL TRAINING CATEGORY</b>				<b>0.00</b>

Training Category Comments

2C COMMUNICATION CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Cell Phone			100.00%	0.00
Internet Services			100.00%	0.00
Land Line			100.00%	0.00
			100.00%	0.00
<b>2C TOTAL COMMUNICATION CATEGORY</b>				<b>0.00</b>

Communication Category Comments

2D EQUIPMENT CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Computer	purchase of new (2) computers	1,600.00	100.00%	1,600.00
Printer	purchase of new (2) printers	400.00	100.00%	400.00
Laptop computer	purchase of new (2) computers	2,600.00	100.00%	2,600.00
Monitor	purchase of (2) monitors	330.00	100.00%	330.00
			100.00%	0.00
			100.00%	0.00
Vehicle Purchase			100.00%	0.00
<b>2D TOTAL EQUIPMENT CATEGORY</b>				<b>4,930.00</b>

Equipment Category Comments: Purchase of new or replacement of computers, monitors and printers for new staff positions or current staff upgrade.

2E SUPPLIES/COMMODITIES CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Office Supplies	Paper, misc office supplies	2,000.00	100.00%	2,000.00
Postage			100.00%	0.00
Printing	Envelopes, business cards	1,000.00	100.00%	1,000.00
			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>2E TOTAL SUPPLIES/COMMODITIES CATEGORY</b>				<b>3,000.00</b>

Supplies Category Comments: Misc office supplies to include copy paper, pens, receipt books, disinfectant wipes, etc. Printing of mailing envelopes with address and replacement of business cards.

2F FACILITY CATEGORY	Details	Total Expense	Reimb percent	TOTAL
Rent			100.00%	0.00
Utilities			100.00%	0.00
Insurance			100.00%	0.00
Trash Service			100.00%	0.00

Building Maintenance	100.00%	0.00
	100.00%	0.00
	100.00%	0.00
	100.00%	0.00
	100.00%	0.00
	100.00%	0.00
	100.00%	0.00

<b>2F TOTAL FACILITY CATEGORY</b>		<b>0.00</b>
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<b>Facility Category Comments</b>		

<b>2G CONTRACTUAL CATEGORY</b>		<b>Details</b>	<b>Total Expense</b>	<b>Reimb percent</b>	<b>TOTAL</b>
Copier Maintenance				100.00%	0.00
Computer Maintenance				100.00%	0.00
Shredding				100.00%	0.00
Postage Meter Rental				100.00%	0.00
KCCA	Annual Membership	700.00	100.00%	700.00	
Leavenworth Times	Subscription	300.00	100.00%	300.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
<b>2G TOTAL CONTRACTUAL CATEGORY</b>					<b>1,000.00</b>

<b>Contractual Category Comments: Annual membership for KCCA, Subscription for Leavenworth Times paper for client obituaries and client job search opportunities.</b>		

<b>TOTAL AGENCY OPERATIONS SECTION</b>		<b>11,230.00</b>
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**CONTRACTS/CLIENT SERVICES SECTION**

<b>3A CONTRACTS/CLIENT SERVICES</b>		<b>Details</b>	<b>Total Expense</b>	<b>Reimb percent</b>	<b>TOTAL</b>
Drug Testing Supplies	UA Cups, Gloves	6,000.00	100.00%	6,000.00	
Drug Testing Services			100.00%	0.00	
Substance Abuse Evaluations		350.15	100.00%	350.15	
Substance Abuse Treatment		1,000.00	100.00%	1,000.00	
Mental Health Evaluations			100.00%	0.00	
Mental Health Treatment		1,000.00	100.00%	1,000.00	
Sex Offender Evaluations			100.00%	0.00	
Sex Offender Treatment		1,000.00	100.00%	1,000.00	
Academic Education Services			100.00%	0.00	
Vocational Education Services			100.00%	0.00	
Transportation Assistance			100.00%	0.00	
Housing Assistance			100.00%	0.00	
Subsistence			100.00%	0.00	
Cognitive Skills			100.00%	0.00	
Client Incentives		1,000.00	100.00%	1,000.00	
Electronic Monitoring Services			100.00%	0.00	
Surveillance Services			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
			100.00%	0.00	
<b>3A TOTAL CONTRACTS/CLIENT SERVICES</b>					<b>10,350.15</b>

<b>Client Services Category Comments: Supplies for client UA's and for services provided to DCFS and Cornerstones of Care. Treatment provided for clients and evaluations for Substance abuse not covered by insurance or client's ability to pay. Client incentives for completion of tasks, treatment, motivation, etc.</b>		

<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION</b>		<b>10,350.15</b>
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<b>TOTAL AGENCY CARRYOVER REIMBURSEMENT BUDGET FOR OPERATIONS &amp; CONTRACTS/SVCS</b>		<b>21,580.15</b>
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**FY24**  
**ADULT CARRYOVER REIMBURSEMENT BUDGET SUMMARY**  
**01JD Leavenworth County**

Please attach a Budget Narrative to this document

<b>PERSONNEL SECTION</b>		
<b>1A ADMIN PERSONNEL CATEGORY</b>		
Salary		6,000.00
Benefits		819.00
<b>1B NON-ADMIN PERSONNEL CATEGORY</b>		
Salary		0.00
Benefits		0.00
<b>TOTAL PERSONNEL</b>		<b>6,819.00</b>
<b>AGENCY OPERATIONS SECTION</b>		
<b>2A TRAVEL CATEGORY</b>		2,300.00
<b>2B TRAINING CATEGORY</b>		0.00
<b>2C COMMUNICATIONS CATEGORY</b>		0.00
<b>2D EQUIPMENT CATEGORY</b>		4,930.00
<b>2E SUPPLIES/COMMODITIES CATEGORY</b>		3,000.00
<b>2F FACILITY CATEGORY</b>		0.00
<b>2G CONTRACTUAL CATEGORY</b>		1,000.00
<b>TOTAL AGENCY OPERATIONS</b>		<b>11,230.00</b>
<b>3A CONTRACTS/CLIENT SERVICES CATEGORY</b>		
<b>TOTAL CONTRACTS/CLIENT SERVICES</b>		<b>10,350.15</b>
<b>TOTAL CARRYOVER REIMBURSEMENT BUDGET</b>		<b>28,399.15</b>

**SIGNATORY APPROVAL**

**01JD Leavenworth County**


(Name of Corrections Agency)

**DIRECTOR / ADMINISTRATIVE CONTACT**

I hereby certify by my signature that I have developed my agency's FY 2023 Carryover Reimbursements Plan, attached hereto, with the active participation of my agency's Corrections Governing/Advisory Board, and that I have reviewed the Plan for accuracy. I further certify that I find the Plan complies with the written directions supplied to me by KDOC and with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines.

Jamie VanHouten

Name (Typed or Printed)



Signature



Date

**GOVERNING/ADVISORY BOARD CHAIRPERSON**

I hereby certify by my signature below that the Corrections Governing/Advisory Board has actively participated in the development of the attached FY 2023 Carryover Reimbursements Plan and that the Board has reviewed the Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines, and approves it.

Pat Kitchens

Name (Typed or Printed)

Signature

Date

**COUNTY COMMISSION CHAIRPERSON (Sponsoring County)**

I hereby certify by my signature below that the Board of County Commissioners has reviewed the attached FY 2023 Carryover Reimbursements Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines and approves it.

Vicky Kaaz

Name (Typed or Printed)

Signature

Date

**Leavenworth County  
Request for Board Action**

**Date:** September 13th, 2023  
**To:** Board of County Commissioners  
**From:** Community Corrections

**Department Head Approval:** Jamie VanHouten, Director

**Additional Reviews as needed:**

**Budget Review  Administrator Review  Legal Review**

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**Action Requested:** Approve Community Corrections FY24 Juvenile Carryover Reimbursement Budget.

**Recommendation:** Approve Community Corrections FY24 Juvenile Carryover Reimbursement Budget.

**Analysis:** Each July at the beginning of the state's fiscal year we are required to budget and report our carryover of reimbursements. Our juvenile carryover reimbursement for FY24 is \$4,947.54.

**Alternatives:** N/A

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:** N/A

**Additional Attachments:** FY24 Juvenile Carryover Reimbursement Budget Workbook

FY24

JUVENILE CARRYOVER REIMBURSEMENT PERSONNEL BUDGET NARRATIVE

01JD Leavenworth County

Reminder: To calculate salary to be paid for out of reimbursements:  
 Enter the employee's TOTAL Salary in column F; Update % in G to  
 reflect the % of total salary to be paid for out of reimbursement. The  
 subtotal will calculate the Reimb share based on what is entered in  
 Columns F & G

PERSONNEL SECTION

1A ADMIN PERSONNEL

Name	FTE	New Staff	Salary Detail	Salary	Reimb percent	TOTAL	
					100.00%	0.00	
					100.00%	0.00	
					100.00%	0.00	
<b>TOTAL SALARY</b>						<b>0.00</b>	
Name	FTE	New Staff	Benefits Detail	Salary etc	Reimb percent	Subtotal	Benefit Totals
	0			0.00	100.00%		0.00
			FICA Social Security	0.00	6.20%	0.00	
			FICA Medicare	0.00	1.45%	0.00	
			KPERS (Retirement Benefits)	0.00	4.00%	0.00	
			State Unemployment	0.00	1.00%	0.00	
			State Workman's Comp	0.00	1.00%	0.00	
			Health Insurance	0.00	100.00%	0.00	
			Life Insurance	0.00	100.00%	0.00	
			Longevity	0.00	100.00%	0.00	
			(Please Specify)	0.00	100.00%	0.00	
	0			0.00	100.00%		0.00
			FICA Social Security	0.00	6.20%	0.00	
			FICA Medicare	0.00	1.45%	0.00	
			KPERS (Retirement Benefits)	0.00	4.00%	0.00	
			State Unemployment	0.00	1.00%	0.00	
			State Workman's Comp	0.00	1.00%	0.00	
			Health Insurance	0.00	100.00%	0.00	
			Life Insurance	0.00	100.00%	0.00	
			Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
			(Please Specify)	0.00	100.00%	0.00	
	0			0.00	100.00%		0.00
			FICA Social Security	0.00	6.20%	0.00	

			FICA Medicare	0.00	1.45%	0.00		
			KPERS (Retirement Benefits)	0.00	4.00%	0.00		
			State Unemployment	0.00	1.00%	0.00		
			State Workman's Comp	0.00	1.00%	0.00		
			Health Insurance	0.00	100.00%	0.00		
			Life Insurance	0.00	100.00%	0.00		
			Longevity (50 per year X 10 yrs) (Please Specify)	0.00	100.00%	0.00		
<b>TOTAL BENEFITS</b>						<b>0.00</b>		

**1A TOTAL ADMIN PERSONNEL 0.00**

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**1B Non Admin PERSONNEL**

Name	FTE	New Staff	Salary Detail	Salary	Reimb percent	TOTAL
Unknown Staff	X		Payout of leave	1,500.00	100.00%	1,500.00
					100.00%	0.00
					100.00%	0.00
					100.00%	0.00
<b>TOTAL SALARY</b>						<b>1,500.00</b>

Name	Benefits Detail	Salary etc	Reimb percent	Subtotal	Benefit Total
Unknown Staff		1,500.00	100.00%		204.75
	FICA Social Security	1,500.00	6.20%	93.00	
	FICA Medicare	1,500.00	1.45%	21.75	
	KPERS (Retirement Benefits)	1,500.00	4.00%	60.00	
	State Unemployment	1,500.00	1.00%	15.00	
	State Workman's Comp	1,500.00	1.00%	15.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs) (Please Specify)	0.00	100.00%	0.00	

0			0.00	100.00%		0.00
		FICA Social Security	0.00	6.20%	0.00	
		FICA Medicare	0.00	1.45%	0.00	
		KPERS (Retirement Benefits)	0.00	4.00%	0.00	
		State Unemployment	0.00	1.00%	0.00	
		State Workman's Comp	0.00	1.00%	0.00	
		Health Insurance	0.00	100.00%	0.00	
		Life Insurance	0.00	100.00%	0.00	
		Longevity (50 per year X 5 yrs)	0.00	100.00%	0.00	
		(Please Specify)	0.00	100.00%	0.00	
0			0.00	100.00%		0.00
		FICA Social Security	0.00	6.20%	0.00	
		FICA Medicare	0.00	1.45%	0.00	
		KPERS (Retirement Benefits)	0.00	4.00%	0.00	
		State Unemployment	0.00	1.00%	0.00	
		State Workman's Comp	0.00	1.00%	0.00	
		Health Insurance	0.00	100.00%	0.00	
		Life Insurance	0.00	100.00%	0.00	
		Longevity	0.00	100.00%	0.00	
		(Please Specify)	0.00	100.00%	0.00	
0			0.00	100.00%		0.00
		FICA Social Security	0.00	6.20%	0.00	
		FICA Medicare	0.00	1.45%	0.00	
		KPERS (Retirement Benefits)	0.00	4.00%	0.00	
		State Unemployment	0.00	1.00%	0.00	
		State Workman's Comp	0.00	1.00%	0.00	
		Health Insurance	0.00	100.00%	0.00	
		Life Insurance	0.00	100.00%	0.00	
		Longevity	0.00	100.00%	0.00	
		(Please Specify)	0.00	100.00%	0.00	
<b>TOTAL BENEFITS</b>						<b>204.75</b>
<b>1B TOTAL Non Admin PERSONNEL</b>						<b>1,704.75</b>
<b>Budget for payout of leave for any staff that leave employment or retire.</b>						
<b>TOTAL JUVENILE CARRYOVER PERSONNEL BUDGET</b>						<b>1,704.75</b>

FY24

JUVENILE CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE

01JD Leavenworth County

**AGENCY OPERATIONS SECTION**

2A	TRAVEL CATEGORY	Details	Total Expense	Reimb percent	Total
	Fuel/mileage		0.00	100.00%	0.00
	Per Diem		0.00	100.00%	0.00
	Vehicle Maintenance	new tires, oil change, repairs	1,000.00	100.00%	1,000.00
	Vehicle Insurance		0.00	100.00%	0.00
			0.00	100.00%	0.00
<b>2A</b>	<b>TOTAL TRAVEL CATEGORY</b>				<b>1,000.00</b>

Travel Category Comments: Replacement of tires and oil change or other repairs to vehicles.

2B	TRAINING CATEGORY	Details	Total Expense	Reimb percent	Total
	Fuel/Mileage		0.00	100.00%	0.00
	Per Diem		0.00	100.00%	0.00
	Registration		0.00	100.00%	0.00
	K-Tag/Tolls		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
<b>2B</b>	<b>TOTAL TRAINING CATEGORY</b>				<b>0.00</b>

Training Category Comments

2C	COMMUNICATION CATEGORY	Details	Total Expense	Reimb percent	Total
	Cell Phone		0.00	100.00%	0.00
	Internet Services		0.00	100.00%	0.00
	Land Line		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
<b>2C</b>	<b>TOTAL COMMUNICATION CATEGORY</b>				<b>0.00</b>

Communication Category Comments

2D	EQUIPMENT CATEGORY	Details	Total Expense	Reimb percent	Total
	Computer	Replacement computer	800.00	100.00%	800.00
	Printer	Replacement Printer	200.00	100.00%	200.00
	Monitor	Replacement Monitor	150.00	100.00%	150.00
			0.00	100.00%	0.00
	Vehicle Purchase		0.00	100.00%	0.00
<b>2D</b>	<b>TOTAL EQUIPMENT CATEGORY</b>				<b>1,150.00</b>

FY24

JUVENILE CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE

01JD Leavenworth County

Equipment Category Comments

2E	SUPPLIES/COMMODITIES CATEGORY	Details	Total Expense	Reimb percent	Total
	Office Supplies		1,092.79	100.00%	1,092.79
	Postage		0.00	100.00%	0.00
	Printing		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2E	TOTAL SUPPLIES/COMMODITIES CATEGORY				1,092.79

Supplies Category Comments: Office Supplies to include copy paper, receipt books, misc office needs.

2F	FACILITY CATEGORY	Details	Total Expense	Reimb percent	Total
	Rent		0.00	100.00%	0.00
	Utilities		0.00	100.00%	0.00
	Insurance		0.00	100.00%	0.00
	Trash Service		0.00	100.00%	0.00
	Building Maintenance		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2F	TOTAL FACILITY CATEGORY				0.00

Facility Category Comments

2G	CONTRACTUAL CATEGORY	Details	Total Expense	Reimb percent	Total
	Copier Maintenance		0.00	100.00%	0.00
	Computer Maintenance		0.00	100.00%	0.00
	Shredding		0.00	100.00%	0.00
	Postage Meter Rental		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2G	TOTAL CONTRACTUAL CATEGORY				0.00

Contractual Category Comments

<b>TOTAL AGENCY OPERATIONS SECTION</b>					<b>3,242.79</b>
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FY24

JUVENILE CARRYOVER REIMBURSEMENT NON-PERSONNEL BUDGET NARRATIVE

01JD Leavenworth County

<b>CONTRACTS/CLIENT SVCS CATEGORY</b>							
<b>3A</b>	<b>CONTRACTS/CLIENT SERVICES</b>	<b>Details</b>	<b>Total Expense</b>	<b>Reimb percent</b>			<b>Total</b>
		Drug Testing Supplies	0.00	100.00%			0.00
		Drug Testing Services	0.00	100.00%			0.00
		Substance Abuse Evaluations	0.00	100.00%			0.00
		Substance Abuse Treatment	0.00	100.00%			0.00
		Mental Health Evaluations	0.00	100.00%			0.00
		Mental Health Treatment	0.00	100.00%			0.00
		Sex Offender Evaluations	0.00	100.00%			0.00
		Sex Offender Treatment	0.00	100.00%			0.00
		Academic Education Services	0.00	100.00%			0.00
		Vocational Education Services	0.00	100.00%			0.00
		Transportation Assistance	0.00	100.00%			0.00
		Housing Assistance	0.00	100.00%			0.00
		Subsistence	0.00	100.00%			0.00
		Cognitive Skills	0.00	100.00%			0.00
		Client Incentives	0.00	100.00%			0.00
		Electronic Monitoring Services	0.00	100.00%			0.00
		Surveillance Services	0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
			0.00	100.00%			0.00
<b>3A</b>	<b>TOTAL CONTRACTS/CLIENT SERVICES</b>						<b>0.00</b>

Client Services Category Comments

<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION</b>	<b>0.00</b>
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<b>TOTAL JUVENILE CARRYOVER OPERATIONS &amp; CONTRACTS/SVCS BUDGET</b>	<b>3,242.79</b>
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FY24

JUVENILE CARRYOVER REIMBURSEMENT IIP BUDGET NARRATIVE

01JD Leavenworth County

Please attach a Budget Summary to this document

IIP PERSONNEL SECTION

1A PERSONNEL

Name	Salary Detail	Total Salary	Reimb percent	Total
			100.00%	0.00
			100.00%	0.00
			100.00%	0.00
<b>TOTAL SALARY</b>				<b>0.00</b>

Name	Benefits Detail	Salary etc	Reimb percent	Subtotal	Benefits Total
0		0.00	100.00%		0.00
	FICA Social Security	0.00	6.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	6.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
0		0.00	100.00%		0.00
	FICA Social Security	0.00	6.20%	0.00	
	FICA Medicare	0.00	1.45%	0.00	
	KPERS (Retirement Benefits)	0.00	4.00%	0.00	
	State Unemployment	0.00	1.00%	0.00	
	State Workman's Comp	0.00	1.00%	0.00	
	Health Insurance	0.00	100.00%	0.00	
	Life Insurance	0.00	100.00%	0.00	
	Longevity (50 per year X 10 yrs)	0.00	100.00%	0.00	
	(Please Specify)	0.00	100.00%	0.00	
<b>TOTAL BENEFITS</b>					<b>0.00</b>

1A TOTAL IIP PERSONNEL

0.00

N/A per our County Attorney, Court Services provides IIP supervision. This program is not supervised by Leavenworth County.

FY24

JUVENILE CARRYOVER REIMBURSEMENT IIP BUDGET NARRATIVE

01JD Leavenworth County

Please attach a Budget Summary to this document

AGENCY OPERATIONS SECTION

2A	TRAVEL CATEGORY	Details	Total Expense	Reimb percent	Total
	Fuel/mileage		0.00	100.00%	0.00
	Per Diem		0.00	100.00%	0.00
	Vehicle Mainenance		0.00	100.00%	0.00
	Vehicle Insurance		0.00	100.00%	0.00
			0.00	100.00%	0.00
2A	TOTAL TRAVEL CATEGORY				0.00

Travel Category Comments

2B	TRAINING CATEGORY	Details	Total Expense	Reimb percent	Total
	Fuel		0.00	100.00%	0.00
	Per Diem		0.00	100.00%	0.00
	Registration		0.00	100.00%	0.00
	Mileage		0.00	100.00%	0.00
	K-Tag/Tolls		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2B	TOTAL TRAINING CATEGORY				0.00

Training Category Comments

2C	COMMUNICATION CATEGORY	Details	Total Expense	Reimb percent	Total
	Cell Phone		0.00	100.00%	0.00
	Internet Services		0.00	100.00%	0.00
	Land Line		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
2C	TOTAL COMMUNICATION CATEGORY				0.00

Communication Category Comments

2D	EQUIPMENT CATEGORY	Details	Total Expense	Reimb percent	Total
	Computer		0.00	100.00%	0.00
	Printer		0.00	100.00%	0.00
			0.00	100.00%	0.00
			0.00	100.00%	0.00
	Vehicle Purchase		0.00	100.00%	0.00
2D	TOTAL EQUIPMENT CATEGORY				0.00

Equipment Category Comments

2E	SUPPLIES/COMMODITIES	Details	Total Expense	Reimb percent	Total
	Office Supplies		0.00	100.00%	0.00
	Postage		0.00	100.00%	0.00

FY24

JUVENILE CARRYOVER REIMBURSEMENT IIP BUDGET NARRATIVE

01JD Leavenworth County

Please attach a Budget Summary to this document

Printing	0.00	100.00%	0.00
	0.00	100.00%	0.00
	0.00	100.00%	0.00
<b>2E TOTAL SUPPLIES/COMMODITIES CATEGORY</b>			<b>0.00</b>

Supplies Category Comments

2F FACILITY CATEGORY	Details	Total Expense	Reimb percent	Total
Rent		0.00	100.00%	0.00
Utilities		0.00	100.00%	0.00
Insurance		0.00	100.00%	0.00
Trash Service		0.00	100.00%	0.00
Building Maintenance		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
<b>2F TOTAL FACILITY CATEGORY</b>				<b>0.00</b>

Facility Category Comments

2G CONTRACTUAL	Details	Total Expense	Reimb percent	Total
Copier Maintenance		0.00	100.00%	0.00
Computer Maintenance		0.00	100.00%	0.00
Shredding		0.00	100.00%	0.00
Postage Meter Rental		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
<b>2G TOTAL CONTRACTUAL CATEGORY</b>				<b>0.00</b>

Contractual Category Comments

**TOTAL AGENCY OPERATIONS SECTION 0.00**

**CONTRACTS/CLIENT SERVICES SECTION**

3A CONTRACTS/CLIENT SERVICES	Details	Total Expense	Reimb percent	Total
Drug Testing Supplies		0.00	100.00%	0.00
Drug Testing Services		0.00	100.00%	0.00
Substance Abuse Evaluations		0.00	100.00%	0.00
Substance Abuse Treatment		0.00	100.00%	0.00
Mental Health Evaluations		0.00	100.00%	0.00
Mental Health Treatment		0.00	100.00%	0.00
Sex Offender Evaluations		0.00	100.00%	0.00
Sex Offender Treatment		0.00	100.00%	0.00
Academic Education Services		0.00	100.00%	0.00
Vocational Education Services		0.00	100.00%	0.00
Transportation Assistance		0.00	100.00%	0.00
Housing Assistance		0.00	100.00%	0.00
Subsistence		0.00	100.00%	0.00
Cognitive Skills		0.00	100.00%	0.00
Client Incentives		0.00	100.00%	0.00
Electronic Monitoring Services		0.00	100.00%	0.00
Surveillance Services		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00
		0.00	100.00%	0.00

FY24

JUVENILE CARRYOVER REIMBURSEMENT IIP BUDGET NARRATIVE

01JD Leavenworth County

Please attach a Budget Summary to this document

		0.00	100.00%		0.00
		0.00	100.00%		0.00
		0.00	100.00%		0.00
		0.00	100.00%		0.00
		0.00	100.00%		0.00
		0.00	100.00%		0.00
3A	<b>TOTAL CONTRACTS/CLIENT SERVICES</b>				<b>0.00</b>
Client Services Category Comments					
<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION</b>					<b>0.00</b>
<b>TOTAL IIP CARRYOVER OPERATIONS &amp; CONTRACTS/SVCS BUDGET</b>					<b>0.00</b>

FY24

JUVENILE CARRYOVER REIMBURSEMENT BUDGET SUMMARY

01JD Leavenworth County

Please attach a Budget Narrative to this document

	<b>PERSONNEL SECTION</b>	Cells auto fill-Verify amounts against Narrative
<b>1A</b>	<b>ADMIN PERSONNEL CATEGORY</b>	
	Salary	0.00
	Benefits	0.00
<b>1B</b>	<b>AISP PERSONNEL CATEGORY</b>	
	Salary	1,500.00
	Benefits	204.75
	<b>TOTAL PERSONNEL SECTION</b>	<b>1,704.75</b>
	<b>AGENCY OPERATIONS SECTION</b>	Cells auto fill-Verify amounts against Narrative
<b>2A</b>	<b>TRAVEL CATEGORY</b>	1,000.00
<b>2B</b>	<b>TRAINING CATEGORY</b>	0.00
<b>2C</b>	<b>COMMUNICATIONS CATEGORY</b>	0.00
<b>2D</b>	<b>EQUIPMENT CATEGORY</b>	1,150.00
<b>2E</b>	<b>SUPPLIES/COMMODITIES CATEGORY</b>	1,092.79
<b>2F</b>	<b>FACILITY CATEGORY</b>	0.00
<b>2G</b>	<b>CONTRACTUAL CATEGORY</b>	0.00
	<b>TOTAL AGENCY OPERATIONS SECTION</b>	<b>3,242.79</b>
	<b>CONTRACTS/CLIENT SERVICES SECTION</b>	Cells auto fill-Verify amounts against Narrative
<b>3A</b>	<b>CONTRACTS/CLIENT SERVICES CATEGORY</b>	
	<b>TOTAL CONTRACTS/CLIENT SERVICES CATEGORY</b>	<b>0.00</b>
	<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION</b>	<b>0.00</b>
<b>1A</b>	<b>IIP PERSONNEL CATEGORY</b>	
	Salary	0.00
	Benefits	0.00
	<b>TOTAL PERSONNEL SECTION</b>	<b>0.00</b>
	<b>AGENCY OPERATIONS SECTION (IIP)</b>	Cells auto fill-Verify amounts against Narrative
<b>2A</b>	<b>TRAVEL CATEGORY</b>	0.00
<b>2B</b>	<b>TRAINING CATEGORY</b>	0.00
<b>2C</b>	<b>COMMUNICATIONS CATEGORY</b>	0.00
<b>2D</b>	<b>EQUIPMENT CATEGORY</b>	0.00
<b>2E</b>	<b>SUPPLIES/COMMODITIES CATEGORY</b>	0.00
<b>2F</b>	<b>FACILITY CATEGORY</b>	0.00
<b>2G</b>	<b>CONTRACTUAL CATEGORY</b>	0.00
	<b>TOTAL AGENCY OPERATIONS SECTION (IIP)</b>	<b>0.00</b>
	<b>CONTRACTS/CLIENT SERVICES SECTION (IIP)</b>	Cells auto fill-Verify amounts against Narrative
<b>3A</b>	<b>CONTRACTS/CLIENT SERVICES CATEGORY (IIP)</b>	
	<b>TOTAL CONTRACTS/CLIENT SERVICES SECTION (IIP)</b>	<b>0.00</b>
	<b>TOTAL JUVENILE CARRYOVER BUDGET</b>	<b>4,947.54</b>

**SIGNATORY APPROVAL**  
**FY 2024 Carryover Reimbursements Plan**  
**Budget Summary and Budget Narrative**

01JD Leavenworth County

**DIRECTOR / ADMINISTRATIVE CONTACT**

I hereby certify by my signature that I have developed my agency's FY 2023 Carryover Reimbursements Plan, attached hereto, with the active participation of my agency's Corrections Governing/Advisory Board, and that I have reviewed the Plan for accuracy. I further certify that I find the Plan complies with the written directions supplied to me by KDOC and with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines.

\_\_\_\_\_  
Jamie VanHouten

Name (Typed or Printed)

\_\_\_\_\_  
  
Signature

\_\_\_\_\_  
9/1/23  
Date

**GOVERNING/ADVISORY BOARD CHAIRPERSON**

I hereby certify by my signature below that the Corrections Governing/Advisory Board has actively participated in the development of the attached FY 2023 Carryover Reimbursements Plan and that the Board has reviewed the Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines, and approves it.

\_\_\_\_\_  
Dan Nicodemus

Name (Typed or Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**COUNTY COMMISSION CHAIRPERSON (Sponsoring County)**

I hereby certify by my signature below that the Board of County Commissioners has reviewed the attached FY 2023 Carryover Reimbursements Plan for accuracy and compliance with applicable Kansas statutes, regulations, and KDOC standards and financial guidelines and approves it.

\_\_\_\_\_  
Vicky Kaaz

Name (Typed or Printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Leavenworth County Request for Board Action

**Date:** September 8, 2023

**To:** Board of County Commissioners

**From:** David Van Parys, Senior County Counselor

**Department Head Approval:**

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Consideration of a Resolution creating a Leavenworth County Juvenile Corrections Advisory Board (JCAB) and repealing Resolution 1999-7.

**Recommendation:** Consideration of the Resolution.

**Analysis:** In 1999, Atchison County and Leavenworth County passed a joint resolution creating an executive committee to oversee the operations and affairs of the juvenile justice programs in the First Judicial District. A joint JCAB with representatives from both counties has been regularly meeting to perform the statutory duties of the JCAB and allocate funds from the Kansas Department of Corrections for use in both counties for juvenile offenders and their families. Changes in the way grant funds are distributed by the state and general operations have occurred since the joint JCAB was formed, and the BOCC directed staff to bring back a mechanism that would formally separate Leavenworth County from the joint JCAB. A letter was sent on July 27, 2023 advising Atchison County of Leavenworth County's intention to form their own JCAB and no longer participate in the joint JCAB. This resolution repeals Resolution 1999-7 and creates a Leavenworth County JCAB.

**Alternatives:** Table, Deny or Approve

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:** Incidental publication costs

**Additional Attachments:**

Resolution



**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS ESTABLISHING A LEAVENWORTH COUNTY JUVENILE CORRECTIONS ADVISORY BOARD AND REPEALING RESOLUTION 1999-7.**

WHEREAS, state statute, specifically K.S.A. 75-7038 through 75-7053 and amendments thereto, provides for the establishment of a local juvenile corrections advisory board by counties; and

WHEREAS, K.S.A. 75-7044 and amendments thereto provide for the general composition of such boards but allow for additional members other than those set out in statute; and

WHEREAS, in 1999, Atchison County and Leavenworth County passed a joint resolution (Resolution 1999-7) creating an executive committee to oversee the operations and affairs of the juvenile justice programs in the First Judicial District; and

WHEREAS, Leavenworth County has participated in a multi-county community juvenile correctional services program with Atchison County that includes a joint Juvenile Corrections Advisory Board; and

WHEREAS, the Board of County Commissioners of Leavenworth County, in lieu of participating in a joint Juvenile Corrections Advisory Board, wishes to establish a Leavenworth County Juvenile Corrections Advisory Board pursuant to state statute and with membership as required by state statute.

**NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS, SITTING IN REGULAR SESSION, DOES HEREBY RESOLVE TO ADOPT THE FOLLOWING RESOLUTION:**

**Section 1. Establishment of Juvenile Corrections Advisory Board.**

There is hereby created the Leavenworth County Juvenile Corrections Advisory Board, (hereinafter referred to as "JCAB").

**Section 2. Repeal of Prior Resolutions.**

That Resolution 1999-7 is hereby repealed and rescinded. To the extent any provisions of prior Resolutions contradict with this Resolutions, those provisions are hereby repealed and rescinded as it is the intent of the Board of County

Commissioners that the provisions of this Resolution supersede those resolutions and replace them in their entirety.

**Section 3. Purpose and Duties.**

The JCAB shall:

- (a) Annually consider the availability of treatment programs, programs creating alternatives to incarceration for juvenile offenders, mental health treatment, and the development of risk assessment tools, if they do not currently exist, for use in determining pretrial release and probation supervision levels.
- (b) Report to the Kansas department of corrections and the Kansas Juvenile Justice oversight committee by October 1 of each year detailing the costs of programs needed in the 1<sup>st</sup> Judicial District to reduce the out-of-home placement of juvenile offenders and improve the rate of recidivism of juvenile offenders in such judicial district.
- (c) Adhere to the goals of the juvenile justice code as provided in K.S.A. 38-2301, and amendments thereto and coordinate with the Kansas juvenile justice oversight committee created in K.S.A. 75-52,161.
- (d) Actively participate in the continuing formulation of the comprehensive plan for the development, implementation, and operation of juvenile correctional services as described in K.S.A. 75-7038 and amendments thereto.
- (e) Make formal recommendations to the Leavenworth County Board of Commissioners at least annually concerning the comprehensive plan and its implementation and continuing operation.
- (f) Advise the Leavenworth County Board of Commissioners on any and all matters touching upon juvenile corrections.

**Section 4. Composition of the JCAB.**

The JCAB shall be composed of voting members appointed as follows:

- (a) Members shall assume positions on the JCAB pursuant to statutory requirements of K.S.A. 75-7044 and amendments thereto as follows:
  - (1) The Sheriff or the Sheriff's designated representative;

- (2) The Chief of Police of Leavenworth, Kansas, or the Chief of Police's designated representative;
- (3) The County Attorney or the County Attorney's designated representative;
- (4) A District Court Judge assigned to the juvenile court docket appointed by the Administrative Judge of the 1<sup>st</sup> Judicial District;
- (5) An education professional appointed by the Leavenworth County Board of County Commissioners;
- (6) A court Services officer designated by the judge of the 1<sup>st</sup> Judicial District who is assigned the juvenile court docket or the judge who is assigned most juvenile court cases;
- (7) The executive director of the community mental health center or such director's designated representative;
- (8) As the governing body for the county, the Leavenworth County Board of Commissioners shall appoint three (3) members to the Board;
- (9) The City of Leavenworth, Kansas shall be invited to designate three representatives to the JCAB. If the City fails to designate such representative(s), the Leavenworth County Board Commissioners may appoint representative(s) to fill such position;
- (10) A juvenile defense representative that is a practicing juvenile defense attorney in the judicial district and selected by the judge of the 1<sup>st</sup> Judicial District who is assigned the juvenile court docket.

(b) If possible, JCAB members appointed by the Leavenworth County Board of Commissioners shall be representatives of one or more of the following:

- (1) Public or private social services agencies;
- (2) Ex-offenders;
- (3) The health care professions; and
- (4) The general public.

(c) At least two members of the JCAB shall be representative of ethnic minorities and no more than 2/3 of the members of the JCAB shall be members of the same gender.

**Section 5. Term and Vacancies.**

- (a) The term of the JCAB members shall be for three years from the effective date of this Resolution or until their successors are appointed and qualified.
- (b) All vacancies on the Board shall be filled for the unexpired term in the manner that the position was originally filled.

**Section 6. Proceedings and Records Opens; Votes Recorded.**

- (a) All proceedings of the JCAB and any committee or subcommittee of the JCAB shall be open to the public pursuant to K.S.A. 75-7045 and any amendments thereto.
- (b) All votes of members of the JCAB shall be recorded and shall become matters of public record.
- (c) All other records of the Board shall be open to public inspection pursuant to K.S.A. 45-215 et seq., the Kansas Open Records Acts and any amendments thereto, unless disclosure is or may be restricted under state or federal law.

**Section 7. Meeting Quorum; Voting; Proxies; Attendance.**

- (a) The JCAB shall hold regular meetings at a time and place to be determined by the JCAB. Additional and special meetings may be called by the Chair at any time. Notice of additional or special meetings, either oral or written shall be give to each JCAB meeting at least 48 hours before the meeting.
- (b) A quorum shall be majority of voting members of the JCAB. A quorum must be present at any meeting at which official JCAB action is taken.
- (c) The JCAB may take action only by a vote of a majority of the voting members present at a meeting at which a quorum exists.
- (d) Each member of the JCAB, in writing, may designate a proxy who may attend meetings and cast votes in the place of the member.
- (e) If any JCAB member fails to attend two regular meetings during the State fiscal year and fails to send a proxy to such meetings, the Chair will consult with the JCAB member in writing as to the JCAB member's intention to continue in the position. If any JCAB member fails to attend three regular meetings in a State fiscal year and fails to send a proxy for such meetings, the JCAB member will be deemed to have forfeited his or her position. Such position will be filled under Section 5 of this Resolution.

**Section 8. Officers.**

The Board shall elect its own officers.

**Section 9. Effective Date.**

This Resolution shall take effect and be in full from and after September 15, 2023 and shall remain in effect until future action is taken by the Leavenworth County Board of Commissioners.

The County Administrator, and Leavenworth County's other officers, agents, and employees are hereby authorized and directed to take such further action, and execute such other documents, certificates, and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

ADOPTED the \_\_\_\_\_ day of September, 2023.

**BOARD OF COUNTY COMMISSIONERS  
OF LEAVENWORTH COUNTY, KANSAS**

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VICKY KAAZ, CHAIR

---

JEFF CULBERTSON, MEMBER

---

MIKE SMITH, MEMBER

---

DOUG SMITH, MEMBER

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MIKE STIEBEN, MEMBER

ATTEST:

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LEAVENWORTH COUNTY CLERK

# Leavenworth County Request for Board Action

**Date:** September 13, 2023

**To:** Board of County Commissioners

**From:** Public Works

**Department Head Approval:** WLN

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Direction by Board Action regarding the acceptance or denial of 179<sup>th</sup> Street and Stillwell Road into the county road system.

**Analysis:** The Board of County Commissioners discussed the lack of complete roadway construction engineering testing in accordance with county policy to follow KDOT testing frequencies and specifications. The contractor had offered a two-year maintenance bond instead of the required one-year bond to try to atone for the missing testing. The Board directed staff to notify the school district and their contractor that the county was going to ask Olsson Engineering to review the situation and determine if additional testing or corrective action could be taken to ensure that the county was accepting a roadway built in accordance with KDOT standards. The attached review completed by Olsson states that there is no way to recreate the testing of the base that was not completed during construction. As the majority of the missing testing was for the road base, the issue cannot be corrected by surface treatments such as overlays.

The Board has several options, not limited to the following, and may decide whether or not to accept the extended maintenance bond, separate Stillwell Road and 179<sup>th</sup> Street and only accept the maintenance bond on the through county road leaving 179<sup>th</sup> Street to be a private road or rebuilt, (a private road would make the proposed subdivision a CAE subdivision), or not accept any of the roads and require both roads to be entirely reconstructed.

**Alternatives:**

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Additional Attachments:** Olsson current and past review letters.



May 5, 2023

Bill Noll, PS MPA CPM CFM  
Leavenworth County Public Works  
300 Walnut, Suite 007  
Leavenworth, Kansas 66048

**RE: 178<sup>th</sup> Street & Stillwell Road Improvements**

Dear Mr. Noll,

As part of the Basehor-Linwood School project roadway improvements to 178<sup>th</sup> Street and Stillwell Road were constructed. It is Olsson's understanding the project construction activities are complete. Per Leavenworth County Public Works requirements all necessary testing during construction was to be performed per KDOT Specifications and Testing Frequencies (current edition). At the request of Public Works, Olsson was asked to review the project testing procedures, frequencies, and results from the documentation provided by the contractor and testing agency for both roads against KDOT's testing frequency chart for Non-Quality control/Quality Assurance Specifications. Of the testing that was performed it was determined that those results met KDOT specifications. However, Olsson did identify deficiencies in completing all of the testing as required by KDOT, below is a list of said deficiencies:

178th Street

1. Density testing completed on fill placement on approximately 5' of fill placement from 6/15/21 to 6/22/21. KDOT requires 4 tests per day per lift. Project testing conducted 3 tests per day per lift.
2. Density testing was completed on the cement treatment of the subgrade on 7/8/21. KDOT required density testing was completed, but KT-42 Sieve analysis for acceptance of cement-treated soils was not completed.
3. Density testing on the aggregate base course was completed on 7/30/21. KDOT required density testing was completed, but KT-2 Sieve Analysis of Aggregate and KT-10 Plasticity Tests were not conducted.
4. Density testing was completed on the asphalt base course on 6/20/22. KDOT required density testing was completed, but no KDOT laboratory testing of the hot-mix asphalt or individual aggregate was completed.
5. Density testing was completed on the asphalt surface course on 7/26/22. KDOT required density testing was completed, but no KDOT laboratory testing of the hot-mix asphalt or individual aggregate was completed.
6. Required proof rolls were not taken to check subgrade stability prior to the placement of asphalt.



### Stillwell Road

1. Density testing was completed on the backfill of the stormwater line under Stillwell at Sta. 16+45. KDOT required density testing was completed by the testing agency.
2. Density testing was completed on the cement treatment of the subgrade on 3/17/22. KDOT required density testing was completed, but KT-42 Sieve analysis for acceptance of cement-treated soils was not completed.
3. Density testing on the aggregate base course was completed on 4/1/22 and 4/5/22. KDOT required density testing was completed, but KT-2 Sieve Analysis of Aggregate and KT-10 Plasticity Tests were not completed.
4. Density testing on the backfill of the waterline crossing under Stillwell Road just west of K32 on 4/27/23. KDOT required density testing was completed by the testing agency.
5. Density testing was completed on the asphalt base course on 6/20/22. KDOT required density testing was completed, but no KDOT laboratory testing of the hot-mix asphalt or individual aggregate was completed.
6. Density testing was completed on the asphalt surface course on 7/26/22. KDOT required density testing was completed, but no KDOT laboratory testing of the hot-mix asphalt or individual aggregate was completed.
7. Required proof rolls were not taken to check subgrade stability prior to the placement of asphalt.

Please feel free to contact me if you any questions regarding the summary above.

Sincerely,



Mitch Pleak, PE  
Point of Contact  
*Olsson*



September 6, 2023

Leavenworth County, KS  
Attn: Bill Noll, PS MPA, CPM CFM  
300 Walnut Street, Suite 007  
Leavenworth, KS 66048

Re: 178<sup>th</sup> Street and Stillwell Road Improvements  
Construction Materials and Construction Observation Testing Letter

Dear Mr. Noll:

We understand that roadway improvements were performed along 178<sup>th</sup> Street and Stillwell Road in 2021 through the summer of 2022. Construction was performed by McCownGordon Construction and the Construction Observation and Materials Testing was performed by Kruger Technologies, Inc (KTI). As a condition of the roadway improvements contract, construction observation and materials testing were to be performed in accordance with the Kansas Department of Transportation's (KDOT) Specifications. After completion of construction, final testing records were submitted to the County. Per our responsibilities under our on-call agreement with the County, Olsson reviewed these records and noted several discrepancies. Those discrepancies were noted in our May 5<sup>th</sup>, 2023, submittal, which is appended to this letter. At the time of the May 5<sup>th</sup> letter, several attempts beginning in December 2022 had been made to remedy the discrepancies with the contractor and the testing firm; however, the required documentation could not be acquired.

Based on our review of the testing discrepancies, and without additional documentation during construction, it is our opinion that resolving the discrepancies through supplementary testing, at this time, is not a viable solution. This is due to several reasons, most notably the timeframe that has elapsed since the initial construction: after a minimum elapsed time of one year with traffic, the condition of the pavement and pavement subgrade would not be comparable to the condition during or directly after construction. In addition, any verification that may be possible would likely be disadvantageous as the intrusive nature of the tests would likely cause extensive damage to the pavements and/or the pavement subgrades.

We appreciate the opportunity to work with the County. If you have any questions regarding this letter, please contact us.

Sincerely,  
**Olsson, Inc.**

A handwritten signature in blue ink, appearing to read "Ian A. Dillon".

Ian A Dillon, PE  
Senior Geotechnical Engineer

A handwritten signature in blue ink, appearing to read "Mitch Pleak".

Mitch Pleak, PE  
Senior Engineer/Point of Contact

# Leavenworth County Request for Board Action

**Date:** September 13, 2023

**To:** Board of County Commissioners

**From:** Public Works

**Department Head Approval:** WLN

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Acceptance of the roadway excluding right of way vegetation and grading within Eagle Crossing Subdivision including Talon Drive, 155<sup>th</sup> Terrace, and 156<sup>th</sup> Street.

**Recommendation:** Approval

**Analysis:** In March of 2021 the Board of County Commissioners entered into an agreement with the contractor/ developer of Eagle Crossing Subdivision that allowed building permits to be pulled for the lots within the subdivision without the road being accepted into the county road system. The contractor provided a bond and was required to patch any deficient areas and pay for a mastic slurry seal application on the roads.

This action will allow for the bond to be released for the roadway portion of the final acceptance of the road into the county network. A cash bond was paid by the developer for the vegetation within the right-of-way to allow building permits to be pulled without establishing vegetation. This bond was \$11,250. To date the vegetation has not reached 70% density and the ditches need to be finished graded again to correct wash out and reeling. There are also several culverts that need washed out and are 50% plugged with silt from the erosion. As it has now been 30 months, Public Works will be sending a final notice immediately to the developer regarding the lack of grading and vegetation before pulling their cash bond.

**Alternatives:** Deny

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:**

NA

**Additional Attachments:** Photos of completed roadway







# Leavenworth County Request for Board Action

**Date:** September 13, 2023

**To:** Board of County Commissioners

**From:** Public Works

**Department Head Approval:** WLN

**Additional Reviews as needed:**

**Budget Review**  **Administrator Review**  **Legal Review**

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**Action Requested:** Acceptance of the bid by King's Construction for clean-up dirt work and seeding on 158<sup>th</sup> Street.

**Recommendation:** Approval

**Analysis:** Public Works received one bid from our solicitation for bids. We reached out directly to five contractors in the area and advertised the bid on Drexel and the county website. We met on-site with two different contractors.

The project includes seeding at a higher quantity than the original plan specifications, harley rake, smoothing, and placement of black dirt on bare areas. 80-85% of the cost is in the smoothing and placement of the black dirt to fix finish grading areas that are bare or eroded.

The bid is \$97,401. The retainage being held from the original project contractor to complete seeding and grading is \$94,749. See attached itemized bid tab.

**Alternatives:**

**Budgetary Impact:**

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

**Total Amount Requested:**

**Additional Attachments:** Itemized bid form.



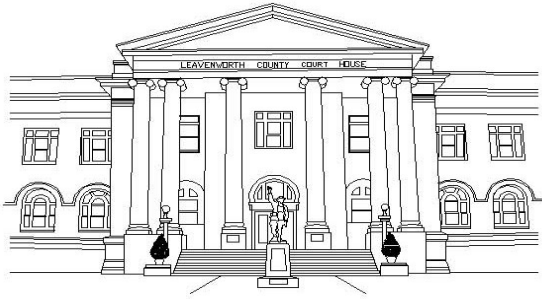
**COUNTY OF LEAVENWORTH**  
**Erosion Repairs & Permanent Seeding for 158th Street, K-32 to Kansas Ave**  
**09.07.2023 BID TABULATION- FINAL**



Item Description			Kings Construction Oskaloosa		
	Unit	Quantity	Unit Price	Total Cost	
1. Erosion Repair an Final Grading Area	AC	3.70	\$20,757.00	\$76,800.90	
2. Permanent Seeding (Full Rate of 400 LBS/AC for Erosion Areas)	AC	3.70	\$2,750.00	\$10,175.00	
3. Permanent Seeding Over-Seeding Areas (Rate of 250 LBS/AC)	AC	3.00	\$2,550.00	\$7,650.00	
4. Fertilizer (14-20-04) Slow Release (250 LBS/AC)	LBS	1675	\$1.00	\$1,675.00	
5. Mulching (Deep Erosion Areas Only) 2 Ton/Acre Rate)	Ton	1.10	\$1,000.00	\$1,100.00	
<b>Leavenworth County Contractor (local preference, percentage difference from lowest bid)</b>				<b>\$97,400.90</b>	



**WORK SESSION  
MATERIAL ONLY**



# COUNTY OF LEAVENWORTH

## Department of Public Works

300 Walnut, Suite 007  
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Phone (913) 684-0470  
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### WORK SESSION INFORMATION: TRAP ROCK OR HAYDITE FOR 2024

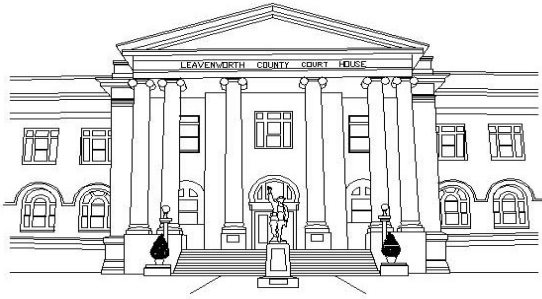
Members of the Board of County Commissioners,

The Public Works Department would like discuss the pros and cons of the use of trap rock for chip and seal in 2024 instead of reducing the number of miles of maintenance and continuing to use haydite chip rock. If we are going to switch materials, I need to get a bid out quickly so that the contractor can schedule delivery with the railroad and a contractor and have it all here by March of 2024.

Haydite has gone from \$52/yard to \$70 in the last 4-5 months and we have been told to expect \$74/yard this winter when we would be hauling it for our 2024 stockpile. This equals a 35-42% increase in the cost the material. This is approximately \$110/ton and we haul the material from Missouri utilizing our employees and trucks. The chip and seal oil increased 12% from 2022 to 2023. We will not bid and lock in our 2024 road oil costs until March of 2024 but I do not anticipate the rate to be flat from 2023 to 2024. The Road and Bridge budget for commodities has an approved increase of 4.8% from 2023 to 2024. If we hold our maintenance schedule and use haydite, we will have to shift money away from bridge projects to cover the increased price.

Trap rock is a hard non-granite igneous rock. It is not porous like haydite but it is much harder and sticks better than limestone. Overland Park has been using it the last three years for their chip and seal applications and Shawnee County is contacting Harbour Construction of Tonganoxie to do a large portion of their chip and seal maintenance utilizing it this year. In 2023, it has been costing approximately \$40/ton to have it shipped via rail car to Kansas City and delivered to a contractor stockpile area. It has a reddish color unlike haydite that is browner. If we could have it delivered, it will free up employees for their regular maintenance work and save the county money. It also would stop the practice of having our trucks cross the state line. You have to change the oil being used slightly and go from 1.5% polymer to 3% polymer which will add a small cost to the per gallon oil cost. Overland Park used a lower oil spray rate than we are with our current oil application. If we match their specifications of 15 lbs of trap rock per square yard then the overall oil cost should be about flat.

This is a major change procedure and has some risk from the unknown longevity, quality, and delivery by a new contractor but it allows us to maintain the current level of service on budget with possibly little quality reduction.



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With haydite being a porous material, it will require a higher spray rate to cover the material on the road and to get the new material to adhere to the road. This decision will impact the 2023-2024 budgets with a cost of \$750,000.

Vince is scheduling a railcar of 115 tons so we can put it down for a mile this week.



